

# EASTERN CAPE PROVINCIAL LEGISLATURE



## NOTICE

### AUTOMATIC AVAILABILITY OF CERTAIN RECORDS OF THE EASTERN CAPE PROVINCIAL LEGISLATURE

In terms of Section 15 of the Promotion of Access to Information Act  
2 of 2000 And **[Regulation 4 of the Regulations relating to the  
Promotion of Access to Information, 2021]**



**A People's Assembly for Good Governance**

Independence Avenue, Bhisho, 5600 / Private Bag X0051, Bhisho 5605

[www.eclegislature.co.za](http://www.eclegislature.co.za)



## 1. INTRODUCTION

Section 15 of the Promotion of Access to Information Act provides that the information officer of a public body, referred to in paragraph (a) or (b)(i) of the definition of “public body” in section 1, must, on a periodic basis not less frequently than once each year, submit to the Minister a description of—

- (a) the categories of records of the public body that are automatically available without a person having to request access in terms of this Act, including such categories available
  - (i) for inspection in terms of legislation other than this Act;
  - (ii) for purchase or copying from the body; and
  - (iii) from the body free of charge; and
- (b) how to obtain access to such records.

The records below are available for inspection, purchase and free of charge without a person having to make such a request in terms of the Act.

## 2. RECORDS AVAILABLE WITHOUT REQUEST

Records available for inspection in terms of section 15 (1)(a) (i)

Category	Document Type	Available on Website	Available upon request
News	- News articles and reports	X	
General information	- Profiles of the Executive Committee - Information on the Eastern Cape Province Provincial Legislature - Profiles of Members of the Eastern Cape Provincial Legislature - Mandate of the ECPL - Coat of Arms	X	
Media	- Media Statements - Photographs - Publications - Speeches - Videos	X	

Category	Document Type	Available on Website	Available upon request
Procurement	<ul style="list-style-type: none"> <li>- Tenders</li> <li>- Supplier Registration</li> <li>- Forms</li> </ul>	X	
Knowledge Hub	<ul style="list-style-type: none"> <li>- Reports</li> <li>- Plans</li> <li>- Forms</li> <li>- Budgets</li> </ul>	X	
Careers	<ul style="list-style-type: none"> <li>- Internship and Training</li> <li>- Bursaries</li> <li>- Vacancies</li> </ul>	X	
Legislation /Regulations	<ul style="list-style-type: none"> <li>- Constitution of the Republic of South Africa, 1996</li> <li>- FMPPLA;</li> <li>- LRA</li> <li>- EEA</li> <li>- S76 Bills</li> <li>- Provincial Bills</li> <li>- Standing Rules</li> </ul>	x	

Records available for purchasing in terms of section 15 (1) (a) (ii)

Category	Document Type	Available on Website	Available on Request
	Tender document	Available on purchase and payment of the prescribed fee from Supply Chain Management	

### 3. HOW TO OBTAIN ACCESS THE RECORDS

The information may be accessed through the Eastern Cape Provincial Legislature website or through the post;

Deputy Information Officer  
Eastern Cape Provincial Legislature  
Private Bag X 0051  
Bhisho  
5600

Or through email; [kbeja@ecleg.gov.za](mailto:kbeja@ecleg.gov.za)

### 4. FEES PAYABLE

The only fee payable if any for access to the records in this notice will be the prescribed reproduction fees



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08/11/2024

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**N. NGCAKANI (MS)**  
**SECRETARY TO THE LEGISLATURE AND INFORMATION OFFICER**  
**EASTERN CAPE PROVINCIAL LEGISLATURE**

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**DATE**